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Interested candidates are invited to apply for the following positions with the North Coast Beach Hotel.

**1. FOOD AND BEVERAGE MANAGER**

Applicants must be holders of a Bachelors Degree in Hospitality and Tourism Management, Hotel Management or an equivalent qualification from a recognized institution.

In addition, the applicant should meet the following requirements:

- Computer literate
- At least five (5) years relevant working experience in a five (5) star hotel

The successful applicant will be responsible for the management of food and beverage department.

**2. PROCUREMENT OFFICER**

Applicants must be holders of a Bachelors Degree in Purchasing Supplies Management or equivalent professional qualification from a recognized institution.

In addition, the applicant must have the following:

- At least three (3) years working experience in the Hospitality industry
- Computer literate
- Ability to work independently

Application knowledge of Micros Fidelio hotel system will be an added advantage.

**3. SALES AND MARKETING MANAGER**

Applicants must be holders of Bachelors degree in Sales and Marketing from a recognized institution.

In addition they must have at least five (5) years working experience in at least a four (4) star hotel and be computer literate.

**4. SOUS CHEF**

Applicants must be holders of KCSE Mean Grade C (plain)/ KCE Division III and above. They must have a Certificate in Food Production or equivalent qualification from a recognized institution.

In addition they must have the following:

- At least three (3) years working experience in at least a four (4) star hotel

- Computer literate
- Creative, flexible and have good public relations skills

#### **5. ASSISTANT HOUSE-KEEPER**

Applicants must be holders of KCSE Mean Grade D+ (plus)/ KCE Division IV and above. They must have a minimum professional qualification of a Certificate in Housekeeping and Laundry Services Management or equivalent qualification from a recognized institution.

In addition they must have at least three (3) years working experience in at least a four (4) star hotel.

Application knowledge of Micros Fidelio hotel system will be an added advantage.

#### **6. RECEPTIONIST**

Applicants must be holders of KCSE Grade D+ (Plus)/ KCE Division IV and above. They must also have a Certificate in Front Office Operations or an equivalent Certificate from a recognized institution.

In addition, they should have the following:

- At least three (3) years working experience in at least a four (4) star hotel
- Application knowledge of Micros Fidelio hotel system
- Ability to communicate in English

Ability to communicate in foreign languages for instance German, French or Italian will be an added advantage.

Applicants should request their Referees to write immediately and directly to:

**THE CHAIRMAN OF THE BOARD  
NORTH COAST BEACH HOTEL  
P.O. BOX 43844 -00100  
NAIROBI**

The applications and letters from referees should reach the undersigned not later than  
**Friday, 19<sup>th</sup> April 2013**